

Westman Dressage's
Emergency Action Plan
2019



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The Emergency Team

In case of emergency the decision will be a management decision. The designated member of the organizing committee who will be responsible for making the decisions will be Tammy McKenzie the Competition Organizer/ show secretary (May & September show – Barn 4, 35 on map; July show – Barn 1, 38 on map). However consultation will also take place with the steward. Radios will be provided to enhance communication among members of the Emergency Team.

A copy of the Emergency Action Plan will be provided to the following:

Competition Organizer / Show secretary / Control

Tammy McKenzie (204-724-9202) – will coordinate Emergency Action Plan

Steward

May and September show – Daryl Freed

July show – Michelle Taplin

Judge

May show – Kim Cox

July show – Marianne Fizez

September show – Kim Vos

Veterinarian on call

McBurney Veterinary Services (204-851-4580)

Keystone Centre

Agricultural Sales and Events Manager - Dave Mein (204-726-3556)

Engineering Services (204-851-4580)

Security (204-726-3507)

Announcers & Volunteers

TBD

Medic

Jodi Baxter, Intermediate care paramedic (204-918-9189)

Emergency Action Plan: Severe Weather

A. Outdoor shows

1. Competition Organizer (Tammy McKenzie) makes a decision about the severity of the weather. She also consults with the Steward. The judgement about whether to stop the competition will be based on current weather conditions and weather reports from Environment Canada's Public Alerting Program (weather warnings or watches related to humidex, heat index, lightening, hail, flooding, rain, tornadoes, etc.).
 - a. Resources
 - i. Canadian Lightning Danger Map
https://weather.gc.ca/lightning/index_e.html
 - ii. Public Weather Alerts for Canada
http://weather.gc.ca/warnings/index_e.html
 - iii. Weather Radar Foxwarren, MB (near Brandon, MB)
http://weather.gc.ca/radar/index_e.html?id=XFW
 - iv. The weather network app and website.
<https://www.theweathernetwork.com/ca/alerts/high-alert/manitoba/brandon>
2. Control communicates with the emergency team to co-ordinate and initiate the Emergency Action Plan.
3. If weather deemed a hazard competition stopped temporarily for 30 minutes, after 30 min elapses the weather conditions reassessed. This information announced ringside (43 & 44) and in the barns (35 or 38) over the Public Announcing system. This information also spread by word of mouth by members of the organizing committee, steward, and volunteers.
4. Request made for horses to be returned to their assigned stalls inside the Keystone Centre, either Barns 1 or 4 (35 – May & September; 38 - July) that riders should seek shelter inside the Keystone Centre. All riders have assigned stabling for their horses.
5. Volunteers, spectators, officials, etc. advised to seek shelter inside of the Keystone Centre or inside their vehicles. The Keystone Centre is a large facility with lots of space for everyone to congregate safely. Suggested that spectators convene near the canteen area (45) located indoors close to the barns.
6. After 30 mins has passed weather re-evaluated. If the weather continues to pose a threat competition stopped for an additional 30 min. Weather reassessed.
7. If weather conditions deemed safe a new start time announced over the Public Announcing system at ringside (43 & 44) and in the barn (35 or 38). The new start time will be 30 min after the weather assessed as safe to resume the competition. Members of Emergency team survey the outdoor show and warmup rings (43) for damage. Any problems identified rectified.
8. Steward reviews the situation and reports to Equestrian Canada (EC).

B. Indoor shows

At Westman Dressage's indoor competition severe weather will be less likely to affect the competition. The barns are connected to the show arena so riders and horses will not be exposed to outdoor elements between the stabling and the competition arena or during the competition.

In case of a power outage due to hazardous weather the following plan will be put into place.

1. Emergency lighting automatically turns on at the Keystone Centre to provide a light source.
2. Control will communicate with members of the Emergency team.
3. Announcer will announce over a voice amplifier for the competition to halt and for all riders in the indoor show (34) and warmup (36) rings to dismount. Tammy McKenzie, Steward, and Volunteers distribute information by word of mouth regarding the appropriate actions in this situation. Competition halted for 30 min. After the 30 min has elapsed the situation reassessed.
4. Riders/ person responsible return horses to their assigned stalls in Barn 4 (35).
5. Spectators, volunteers, etc. advised to remain in their seats or go to areas that are designated as non-animal areas at the Keystone Centre (e.g. Canteen area; 45) for 15 min so that horses do not encounter a lot of human activity while returned to their assigned stalls.
6. Tammy McKenzie (control) contacts Engineering Services at the Keystone Centre to get their assessment of the situation regarding how long they believe the power outage will last. Tammy McKenzie also contacts Manitoba Hydro to advise them up the power outage (1-888-624-9376).
7. When power restored, new start time announced of 30 min after the time when power restored.
8. Steward reviews the situation and reports to EC.

Emergency Action Plan: Fire

Fire extinguishers are located throughout the Keystone Centre in highly visible locations and are marked with signage. The entire agricultural facility at the Keystone Centre is also equipped with a sprinkler system. Smoking is not allowed within the facility.

1. Fire is detected through signal by fire alarms or other source. Control contacts emergency services at 911. 911 provided with the physical address of the Keystone Centre (1175 18 Street W #1, Brandon, MB).
2. Control communicates with Emergency Team to initiate Emergency Action Plan.
3. Competition stopped. Riders in the warmup (36) and competition (indoor show ring; 34) rings asked to dismount and proceed outside to the outdoor show ring (43; for indoor show). If it is an outdoor show riders asked to dismount and remain in outdoor show ring (43).
4. Volunteers, spectators, officials, etc. requested to leave the Keystone Centre indoor complex via the nearest exit and congregate in the bleachers (44) located next to the outdoor arena (43). Members of the Emergency Team help guide people to the designated meeting point.
5. Medic attends to anyone who is indicated to be injured.
6. IF deemed safe persons responsible for horses asked to remove horses from stabling area (35 or 38), or and lead them out of the nearest exit and to congregate at the designated meeting space in the outdoor show ring (43) at the Keystone Centre.
7. People should not return to the building for personal belongings.
8. Return to building only when authorized to do so. Announce new competition start time if location is safe to do so. New competition start time of 30 min after location is deemed safe.
9. Steward reviews situation and reports to EC.

Emergency Action Plan: Sickness, injury, or death of a human

Medic will be on site during all competitions.

1. Competition stopped.
2. Medic informed of specific location of injured person (athlete, coach, volunteer, official, spectator, etc.).
3. Medic determines the extent of the injury. If a minor injury occurs the medic provides care to the injured individual. If it is determined that the injury is serious the control (Tammy McKenzie) activates the Emergency Action Plan.
4. 911 contacted and an ambulance requested. 911 provided with the physical address of the Keystone Centre (1175 18 Street W #1, Brandon, MB).
5. Emergency team member meets the ambulance at East Entrance of the Keystone Centre Grounds (Corner of 13th Street W. and Hill Avenue, Brandon, MB; 46). The ambulance directed to the location of the injured individual with lights and siren off.
6. Once ambulance departs announcement that competition resumes 30 min after its departure.
7. Steward reviews the situation and reports to EC. Accident and Injury report completed and submitted to EC within 24 hours.

Emergency Action Plan: Sick horse

Veterinarian will be on call during competitions. The Keystone Centre cleans and disinfects stalls and wash stations between competitions.

1. Owners / persons of responsibility encouraged inform show office if their horse is sick.
2. Confirm identity of the horse that is sick.
3. Notify competition veterinarian (McBurney Veterinary Services, 204-851-4580).
4. Person of responsibility / owner removes horse from Keystone Centre property if possible to a location determined by vet and person of responsibility. If horse must remain on Keystone Centre property horse is placed in an isolation stall.
5. Vet and show manager assess situation to decide if further action is required, such as notice to other competitors or quarantine.
6. Steward reviews the situation and reports to EC.

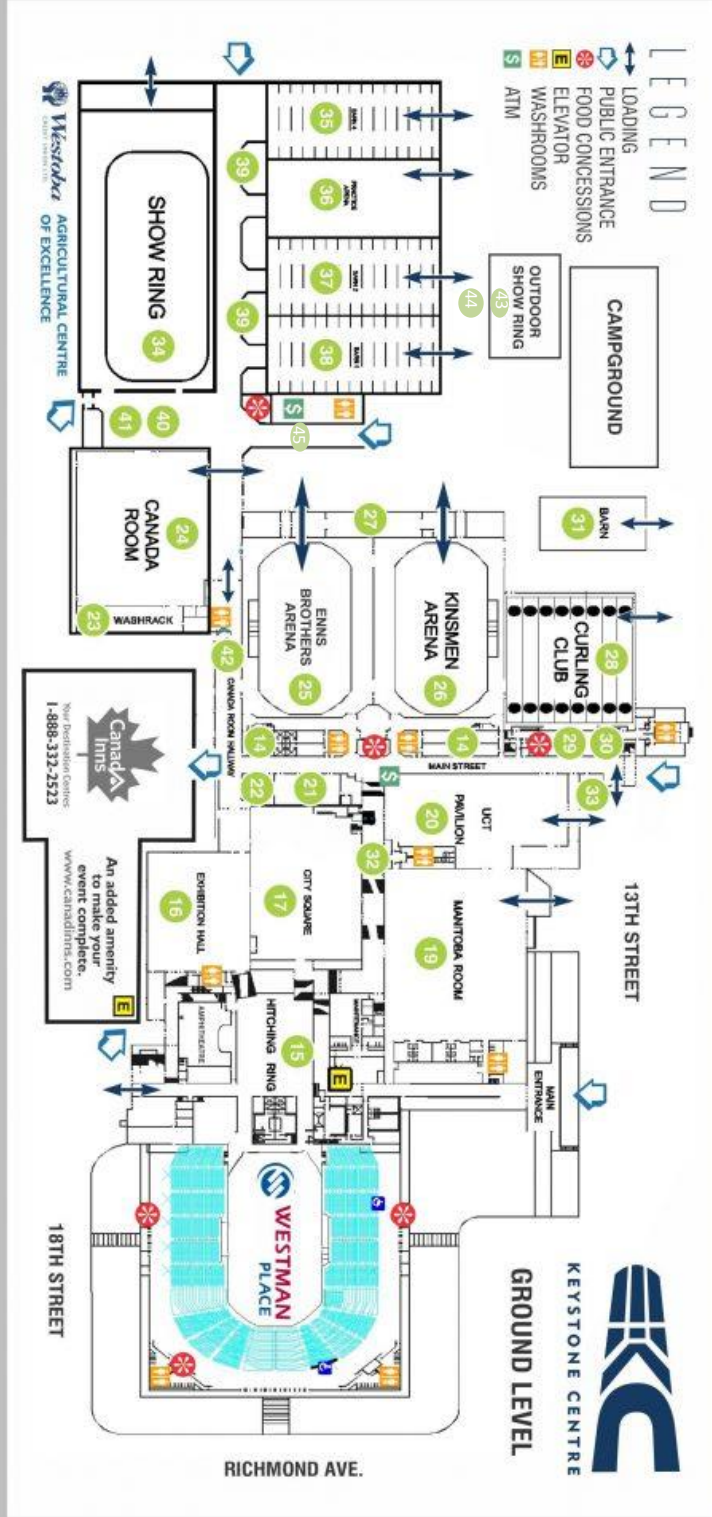
Emergency Action Plan: Injured or dead horse

1. Emergency team convenes.
2. Control requests everyone to clear back from area around the horse except for the members of the Emergency Team designated to deal with the emergency.
3. Medic checks rider for any injuries.
4. Contact vet. Contact owner / person responsible, if not at Keystone Centre contact them via entry form information. At time of contacting owner / person responsible provide them with phone number and name of vet (McBurney Veterinary Services, 204-851-4580).
5. Emergency Team member meets vet at East entrance of Keystone Centre property (Corner of 13th Street W. and Hill Avenue, Brandon, MB; 46).
6. Owner / person responsible contacts insurance company with regards to what is required in this situation based on the policy (Insurance Broker: BFL Canada Risk and Insurance Services Inc., 1-800-668-5901; Insurance company: Lloyds of London).
7. If accident takes place in show ring or warmup ring those not involved in the response to the situation asked to congregate near the canteen inside the Keystone Centre located near the barns (45). All rings, indoors (34 & 36) and outdoors (43), are not visible from this location. Spectators should be able to be cleared from the area of the accident, if for some unforeseen reason spectators cannot be removed from the area portable screens will be placed around the horse. Delay of competition announced.
8. If vet deems best course of action is relocation of injured horse to vet clinic, horse loaded into horse trailer with ramp for transport, if horse can be loaded safely.
9. If horse is deceased, Keystone Centre Engineering Services (204-724-6563) contacted to operate equipment appropriate for removal of horse (e.g. tractor with loader is available on site). Owner / person responsible asked about how they would like their horse to be dealt with. Do they want horse returned to their property or a disposal service to be contacted (Rothsay, Winnipeg, MB, 1-888-768-4729).
10. Show manager (Tammy McKenzie) offers condolences to rider and owner / person responsible.
11. Once situation stabilized Steward contacts EC through the Equestrian Canada Competitions line to report major injury or death (1-613-2871515, ext. 199). Eye witness reports and horse injury reports completed and submitted. This report can be provided to owner by EC if required by insurance company. New competition start time announced if accident took place in show ring or warmup ring.



VENUE MENU

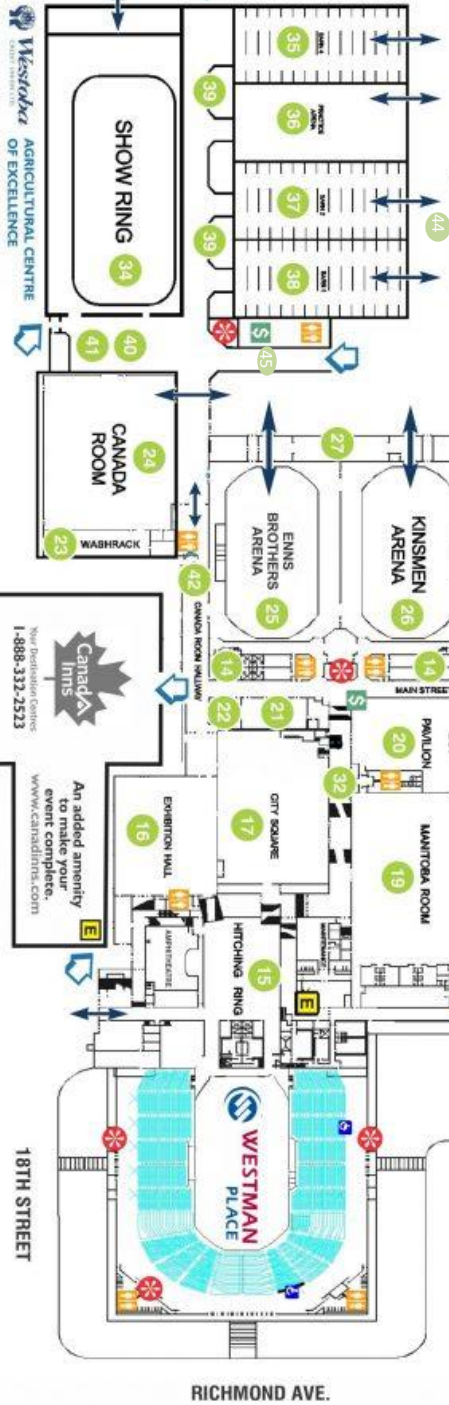
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UPPER LEVEL																																																																																																																																		
1. Westman Place	320 x 220	70,400	N/A	N/A	N/A																																																																																																																													
2. Main Concourse	22 x 255	5,610	10'	N/A	N/A																																																																																																																													
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4. O'Leary Hall	39 x 44	1,716	9'-9"	N/A	90																																																																																																																													
5. Star 7-7 Viewing Lounge	30 x 44	1,320	10'	75	60																																																																																																																													
6. Agriculture Centre Box Office	N/A	N/A	N/A	N/A	N/A																																																																																																																													
7. Westman Place	N/A	N/A	N/A	N/A	N/A																																																																																																																													
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10. Private Lounge	30 x 50	1,500	11'	60	60																																																																																																																													
11. Agriculture Sales Office	61 x 86	5,246	13'	100	100																																																																																																																													
12. MHP Hall A & B	61 x 100	6,100	N/A	N/A	N/A																																																																																																																													
13. Amphitheatre	61 x 100	6,100	N/A	N/A	N/A																																																																																																																													
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34. Show Ring	85 x 200	17,000	23'	N/A	N/A																																																																																																																													
35. Exhibit Space	112 x 232	25,984	11'	N/A	N/A																																																																																																																													
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GROUND LEVEL

LEGEND

- LOADING
- PUBLIC ENTRANCE
- FOOD CONCESSIONS
- ELEVATOR
- WASHROOMS
- ATM



Westman
AGRICULTURAL CENTRE
OF EXCELLENCE

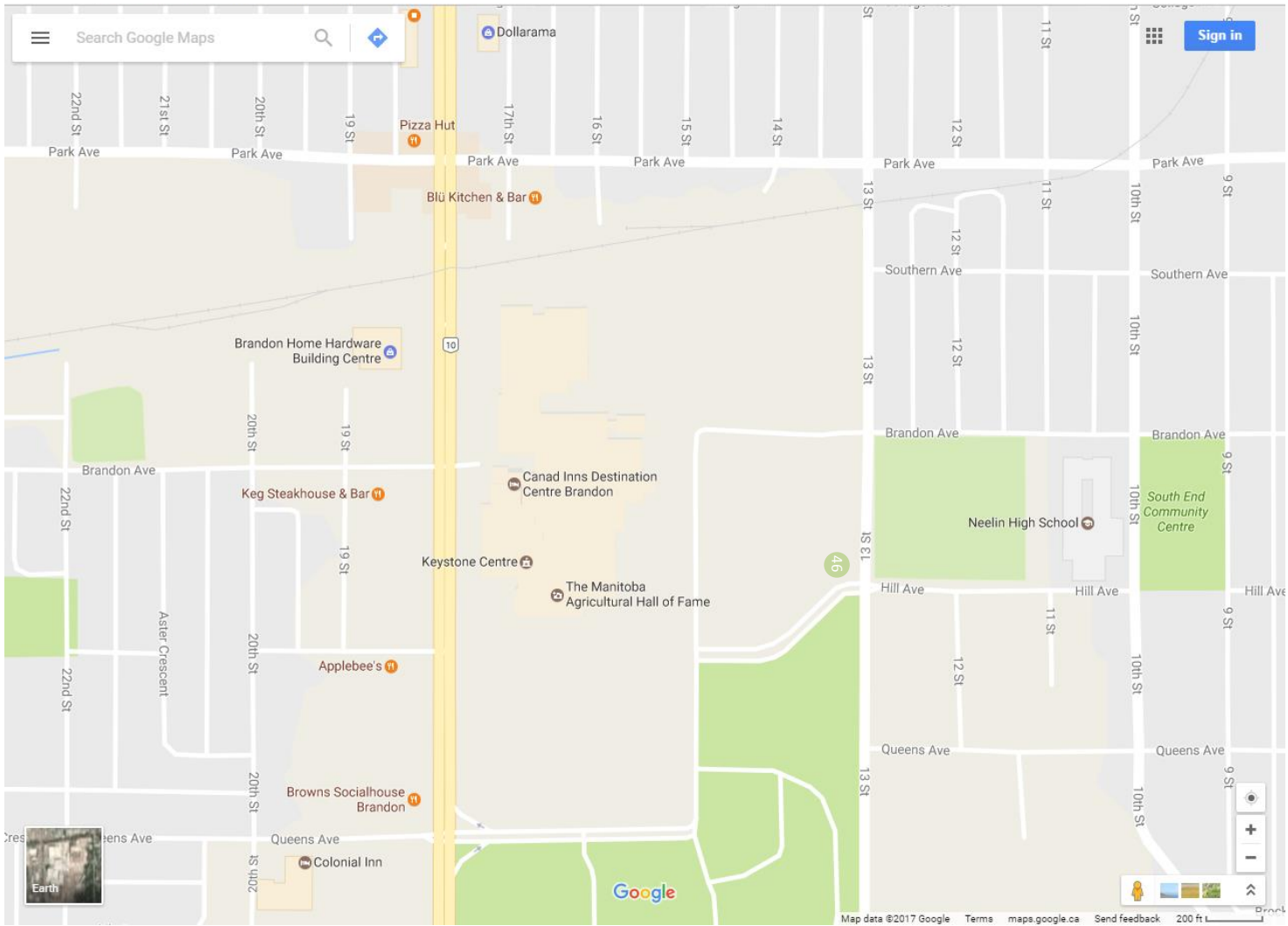


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18TH STREET

RICHMOND AVE.

13TH STREET



Source: Google Maps